

**TOWN OF BARABOO**  
**Minutes of the Monthly Town Board Meeting**  
**August 14, 2023**

1. The meeting was called to order by town board chairperson Bill Klemm at 7:00 PM. Roll call was taken; present were chairperson Bill Klemm; supervisors Randy Puttkamer, Paul Hasheider, and Mike Terry; clerk Morgan Olson; and treasurer Mary Farrell-Stieve. Supervisor Steve Hess was absent.
2. Clerk Morgan Olson verified compliance with Wisconsin’s open meeting laws.
3. Pledge of Allegiance was recited.
4. Motion was made by Randy Puttkamer to adopt the meeting agenda as proposed. Motion was seconded by Mike Terry. Vote was taken; **motion carried unanimously.**
5. Motion was made by Randy Puttkamer to approve the minutes of the regular town board meeting held July 10, 2023. Motion was seconded by Paul Hasheider. Vote was taken; **motion carried unanimously.**
6. Public reminder was given regarding the Personnel Committee meeting scheduled for Thursday, August 17, 2023 at 6:00 PM.
7. Public reminder was given regarding the Board of Review meeting to adjourn to a later date scheduled for Wednesday, August 23, 2023 at 4:00 PM.
8. Citizen’s appearance; no citizens delivered a presentation.
9. Motion was made by Mike Terry to approve the following original application for a Retail Alcohol Beverage License. Motion was seconded by Randy Puttkamer. Vote was taken; **motion carried unanimously.**

<b>“CLASS B” INTOXICATING LIQUOR &amp; FERMENTED MALT BEVERAGE</b>	
NAME OF APPLICANT	Michelle Koehler, Agent for Rock’N Beer, LLC
ADDRESS OF APPLICANT	E11364 State Road 136, Baraboo, WI 53913
LOCATION OF PREMISES	E11614 Tranquility Lane, Baraboo, WI 53913
TRADE NAME OF PREMISES	North Shore Restaurant

10. Supervisor Steve Hess arrived at 7:03 PM. Motion was made by Randy Puttkamer to approve a Tourist Rooming House Permit application from owners Kathryn and Kelsey Terry on tax parcel 002-0007-00000, located at S4971 State Road 113. Motion was seconded by Steve Hess. Vote was taken; Bill Klemm, Randy Puttkamer, Steve Hess, and Paul Hasheider voted “Aye”; Mike Terry abstained. **Motion carried four votes to zero.**
11. Motion was made by Randy Puttkamer to approve a Tourist Rooming House Permit renewal from owners Vladimir Lichvan and Eva Lichvanova on tax parcel 002-1307-10500, located at S5751 Coleman Road. Motion was seconded by Steve Hess. Vote was taken; **motion carried unanimously.**
12. Motion was made by Randy Puttkamer to approve a Tourist Rooming House Permit application from owner Gregg McArthur of Devil’s Lake Crossing, LLC on tax parcel 002-1307-11200, located at S5740 Coleman Road. Motion was seconded by Steve Hess. Vote was taken; **motion carried unanimously.**
13. Motion was made by Randy Puttkamer to approve a Tourist Rooming House Permit renewal from owner Bret Quinnell of MBQ Properties, LLC on tax parcel 002-1307-11300, located at S5730 Coleman Road. Motion was seconded by Steve Hess. Vote was taken; **motion carried unanimously.**
14. Motion was made by Randy Puttkamer to schedule a public hearing to present amendments to the Land Use Plan to the public on the earliest date that the clerk could schedule while adhering to public noticing laws. Motion was seconded by Steve Hess. Vote was taken; **motion carried unanimously.**
15. Motion was made by Steve Hess to adopt Ordinance 2023-1 to maintain a uniform fire protection ordinance across all Baraboo Area Fire & EMS District members. Motion was seconded by Randy Puttkamer. Vote was taken; **motion carried unanimously.** This ordinance will take effect the day after posting, in accordance with Wisconsin Statutes § 60.80(1)(b) and § 60.80(3).
16. Motion was made by Randy Puttkamer to adopt Ordinance 2023-2 to designate all town roads, except roads already designated as restricted, as ATV/UTV routes. Motion was seconded by Steve Hess. Vote was taken; **motion carried unanimously.** This ordinance will take effect the day after posting, in accordance with Wisconsin Statutes § 60.80(1)(b) and § 60.80(3).

17. Motion was made by Steve Hess to grant approval to the clerk to attend the 2023 Wisconsin Municipal Clerks Association Annual Conference in Appleton. Motion was seconded by Randy Puttkamer. Vote was taken; motion carried unanimously.
18. Motion was made by Randy Puttkamer to grant approval to the treasurer to attend the 2023 Municipal Treasurers Association of Wisconsin Fall Conference in the Wisconsin Dells. Motion was seconded by Steve Hess. Vote was taken; motion carried unanimously.
19. Motion was made by Steve Hess to grant approval to any interested town officials to attend the 2023 Wisconsin Towns Association Fall Workshop in Barneveld. Motion was seconded by Randy Puttkamer. Vote was taken; motion carried unanimously.
20. Motion was made by Steve Hess to erect signs banning overnight camping and bonfires on both the open space next to the river below the town hall and Giese Park. Motion was seconded by Randy Puttkamer. Vote was taken; motion carried unanimously.
21. Discussion was held regarding replacement of the town's 2015 Western Star plow truck. After discussion, the town board decided to table this topic until next year.
22. Discussion was held regarding appointment of a Town of Baraboo Sanitary Sewer District member to fill the vacant seat of resigned term holder Fred Gasner. No new information to report.
23. Correspondence, communications, and committee reports were given.
24. Motion was made by Steve Hess to approve the Treasurer's Report for the month of July 2023 in the amount of \$427,208.77. Motion was seconded by Paul Hasheider. Vote was taken; motion carried unanimously.
25. Motion was made by Paul Hasheider to approve the vouchers and checks as presented. Motion was seconded by Randy Puttkamer. Vote was taken; motion carried unanimously.
26. Motion was made by Paul Hasheider to adjourn. Motion was seconded by Steve Hess. Vote was taken; motion carried unanimously. Meeting adjourned at 9:19 PM.

Minutes by Morgan Keith Olson, Town Clerk