

MINUTES – TOWN OF BARABOO PLAN COMMISSION MEETING

Minutes of the Town of Baraboo Plan Commission meeting held at 6:15 PM on Monday, June 26, 2023, at the Baraboo Town Hall, located at 101 Cedar Street, Baraboo, WI 53913.

1. Called the meeting to order at 6:19 PM and verified compliance with Wisconsin's open meeting laws.
2. Introduced the plan commission members. Present were Steve Hess (chairperson), Al Stanek, and Jim Maziarka. Also present were town clerk Morgan Olson and town engineer Brad Boettcher. Commission members Pat Sprecher and Randy Puttkamer (excused) were absent.
3. Motion made by Jim Maziarka to adopt the agenda for this meeting; seconded by Al Stanek. **Motion passed unanimously.**
4. Motion made by Jim Maziarka to approve the minutes of the June 6, 2023 meeting; seconded by Al Stanek. **Motion passed unanimously.**
5. No citizens appeared to speak on non-agenda topics.
6. Motion made by Jim Maziarka to recommend for approval to the town board a Certified Survey Map application from owners Jeffrey and Christine Baker for tax parcels 002-0357-40000, 002-0357-50000, and 002-0357-60000, located on Steinke Road, Baraboo, WI; seconded by Al Stanek. This application is to adjust lot lines on three existing buildable lots and establish a shared driveway agreement. Approval is granted with or without a 50-foot frontage for all three lots, due to this being an adjustment of existing buildable lots. The parcel owners may adjust the plans to put a 50-foot frontage in the future. **Motion passed unanimously.**
7. Motion made by Jim Maziarka to recommend for approval to the town board a renewal for a Tourist Rooming House Permit application from owner Gregg McArthur of Devils Lake Crossing, LLC for tax parcel 002-0393-00000, located at E11604A Park Road, Baraboo, WI; seconded by Al Stanek. This application is for the former Devil's Lake Schoolhouse. **Motion passed unanimously.**
8. Discussion on updates to the Town of Baraboo Comprehensive Plan. Town engineer Brad Boettcher prepared maps showing updates to the Land Use Plan discussed in the previous meeting. Lots of discussion around areas west of U.S. Highway 12, north of the Wynsong Development and Birnam Woods Road, and the area near the northern entrance to Devil's Lake State Park. Commission members asked for one more meeting to allow absent members look over the maps before submitting to the town board.
9. Communications, updates, and reports were given.
10. Next meetings are scheduled for August 7, 2023 and August 28, 2023.
11. Motion made by Jim Maziarka to adjourn; seconded by Al Stanek. **Motion passed unanimously.** Meeting adjourned at 8:30 PM.

No quorum of the town board was present at this meeting.

Minutes prepared by Steve Hess – Plan Commission Chairperson.

If anyone has a question about these minutes, please contact the town clerk, Morgan Keith Olson, via email at clerk@tn.baraboo.wi.gov, or call (608) 356-5170.