

## MINUTES – TOWN OF BARABOO PLAN COMMISSION MEETING

Minutes of the Town of Baraboo Plan Commission meeting held at 6:15 PM on Monday, June 5, 2023, at the Baraboo Town Hall, located at 101 Cedar Street, Baraboo, WI 53913.

1. Called the meeting to order at 6:15 PM and verified compliance with Wisconsin's open meeting laws.
2. Introduced the plan commission members. Present were Steve Hess (chairperson), Randy Puttkamer, Al Stanek, and Jim Maziarka. Also present were town clerk Morgan Olson and town engineer Brad Boettcher. Commission member Pat Sprecher arrived late.
3. Motion made by Randy Puttkamer to adopt the agenda for this meeting; seconded by Jim Maziarka. **Motion passed unanimously.**
4. Motion made by Randy Puttkamer to approve the minutes of the May 1, 2023 meeting; seconded by Jim Maziarka. **Motion passed unanimously.**
5. Citizens' appearance on non-agenda topics. A citizen appeared to ask about updating a Certified Survey Map on three lots. He will appear at a future meeting.
6. Motion made by Randy Puttkamer to send the Certified Survey Map application from owner Curt Larson of Equity Cooperative Livestock Sales Association forward to the town board for approval for tax parcel 002-0061-00000, located adjacent to 401 Commerce Avenue, Baraboo, WI; seconded by Jim Maziarka. This application is to divide a small, unbuildable outlot into two outlots. Approval is contingent upon a Deed Restriction being enacted on Lot 2 and Outlot 2 of the CSM, tying ownership of the outlot to ownership of the lot, thereby ensuring that the outlot is not landlocked. **Motion passed unanimously.**
7. Discussion on updates to the Town of Baraboo Comprehensive Plan. Discussions included revisions to the Land Use Plan in the following areas: amend three parcels to recreational-commercial zoning on the east side of U.S. Highway 12, southeast of Point of Rocks Road; amend multiple parcels to commercial zoning along the west side of U.S. Highway 12, stretching from Lehman Road to Hatchery Road; and amend four parcels to single-family-residential just north of both the Wynsong Subdivision and Goerks Road. Town engineer Brad Boettcher affirmed that he would create a new map, with updated zoning and parcel/annexation information, for the next meeting.
8. Communications, updates, and reports were given. Town engineer Brad Boettcher shared that there are issues with multiple boulders found during the South Shore Road Project.
9. Next meetings are scheduled for 6:15 PM on June 26, 2023 and August 7, 2023.
10. Meeting adjourned at 8:15 PM.

**No quorum of the town board was present at this meeting.**

Minutes prepared by Steve Hess – Plan Commission Chairperson.

If anyone has a question about these minutes, please contact the town clerk, Morgan Keith Olson, via email at [clerk@tn.baraboo.wi.gov](mailto:clerk@tn.baraboo.wi.gov), or call (608) 356-5170.