

## Minutes of Regular Town Board Meeting

May 8, 2023

Town of Baraboo

1. The meeting was called to order by the town board chairperson, Bill Klemm, at 7:00 PM. Roll call was taken; present were chairperson Bill Klemm; supervisors Randy Puttkamer, Steve Hess, Paul Hasheider, and Mike Terry; and clerk Morgan Olson. Treasurer Mary Farrell-Stieve was excused.
2. Clerk Morgan Olson verified compliance with Wisconsin's Open Meeting Laws.
3. Pledge of Allegiance was recited.
4. Motion was made by Steve Hess to adopt the meeting agenda. Motion was seconded by Mike Terry. Vote was taken; motion carried unanimously.
5. Motion was made by Mike Terry to approve the minutes of the regular town board meeting held on April 10, 2023. Motion was seconded by Paul Hasheider. Vote was taken; motion carried unanimously.
6. Citizen's appearance; Morgan McArthur of the Sauk County University of Wisconsin – Madison Extension Office delivered a presentation regarding methods that the Town of Baraboo could use to support the Well Water Testing Program co-managed by the Sauk County UW-Extension Office and the Sauk County Land Resources & Environment Department.
7. Motion was made by Randy Puttkamer to recommend approval of a Variance Petition application from owner Louise Crisman and applicant Shaun Hemsted of GSS, Inc. / US Cellular to modify the vegetative screening requirements for a proposed cellular tower on tax parcel 002-0348-20000, located adjacent to E11758 County Road DL. The modified vegetative screen must remain two staggered rows completely surrounding the site, but the distance between rows and individual trees may be shortened to no more than half of the distance specified by Sauk County's ordinances. Motion was seconded by Mike Terry. Vote was taken; motion carried unanimously.
8. Motion was made by Steve Hess to approve a Conditional Use Permit application from applicant Braydon Ross of Baraboo RV Resort, LLC to bring the former Baraboo Hills Campground back into zoning compliance on tax parcel 002-0865-00000, located at E10545 Terrytown Road, with three contingencies: that Associated Appraisal Consultants, Inc. be allowed to inspect the property unhindered for assessment accuracy; that a "quiet hours" policy be created and enforced; and that a vegetative screen be established to reduce noise pollution. Motion was seconded by Randy Puttkamer. Vote was taken; Bill Klemm, Randy Puttkamer, and Steve Hess voted "Aye"; Paul Hasheider and Mike Terry voted "Nay". Motion carried three votes to two.
9. Motion was made by Steve Hess to approve a Certified Survey Map application from owner Curt Larson of Equity Cooperative Livestock Sales Association to divide one 0.70-acre outlot into two roughly 0.35-acre outlots on tax parcel 002-0061-00000, located adjacent to 401 Commerce Avenue. Motion was seconded by Randy Puttkamer. After reading an email from town engineer Brad Boettcher, the town board discussed how approving the CSM would create a landlocked parcel; the town board discussed methods to subdivide the outlot, including the owner's proposed creation of an easement across Lot #2 to access Outlot #2, but the board determined that this action would still create a landlocked parcel. Vote was taken; Bill Klemm, Randy Puttkamer, Steve Hess, Paul Hasheider, and Mike Terry voted "Nay". Motion FAILED unanimously.
10. Motion was made by Steve Hess to approve a Special Exception Permit and Tourist Rooming House Permit application from owner Vladimir Skurla on tax parcel 002-1307-10900, located at S5775 Coleman Road. Motion was seconded by Randy Puttkamer. Vote was taken; motion carried unanimously.
11. Motion was made by Steve Hess to approve a Special Exception Permit and Tourist Rooming House Permit application from owner Vladimir Skurla on tax parcel 002-1307-10700, located at S5761 Coleman Road. Motion was seconded by Randy Puttkamer. Vote was taken; motion carried unanimously.
12. Motion was made by Randy Puttkamer to contract with General Engineering Company to conduct remonumentation of town-owned parcels 002-1307-12900, 002-1307-13200, and 002-1307-13300, with a project start date of no later than May 22, 2023. Motion was seconded by Steve Hess. Vote was taken; motion carried unanimously.
13. Discussion was held regarding replacement of the town's 2015 Western Star plow truck. No new information to report.

14. Discussion was held regarding employment of a second part-time employee in the public works department for emergency situations. An advertisement for applicants is currently being promoted through WiscNews.com.
15. Discussion was held regarding appointment of a Town of Baraboo Sanitary Sewer District member to fill the vacant seat of resigned term holder Fred Gasner. No new information to report.
16. Correspondence, communications, and committee reports were given.
17. Approval of the Treasurer's Report for the month of April was postponed until the June regular town board meeting due to treasurer Mary Farrell-Stieve's illness.
18. Motion was made by Paul Hasheider to approve the vouchers and checks as presented. Motion was seconded by Steve Hess. Vote was taken; motion carried unanimously.
19. Motion was made by Mike Terry to adjourn. Motion was seconded by Randy Puttkamer. Vote was taken; motion carried unanimously. Meeting adjourned at 9:24 PM.

**Morgan K. Olson, Town Clerk**