

MINUTES – TOWN OF BARABOO PLAN COMMISSION MEETING

Minutes of the Town of Baraboo Plan Commission meeting held at 6:15 PM on Monday, May 1, 2023, at the Baraboo Town Hall, located at 101 Cedar Street, Baraboo, WI 53913.

1. Called the meeting to order at 6:15 PM and verified compliance with Wisconsin's open meeting laws.
2. Introduced the plan commission members. Present were Steve Hess (chairperson), Randy Puttkamer, Al Stanek, and Jim Maziarka. Commissioner Pat Sprecher and clerk Morgan Olson were excused.
3. Motion made by Jim Maziarka to adopt the agenda for this meeting; seconded by Al Stanek. **Motion carried unanimously.**
4. Motion made by Randy Puttkamer to approve the minutes of the April 10, 2023 meeting; seconded by Al Stanek. **Motion carried unanimously.**
5. No citizens appeared on non-agenda topics.
6. Motion made by Jim Maziarka to send the Variance Petition application from owner Louise Crisman and applicant Shaun Hemsted of GSS Inc. forward to the town board for approval for the parcel located at E11758 County Road DL in Baraboo, WI, on tax parcel 002-0348-20000; seconded by Randy Puttkamer. This application is to reduce or eliminate the vegetative screening requirements for a proposed mobile tower and service facility. **Motion carried unanimously.**
7. Motion made by Randy Puttkamer to send the Special Exception Permit and Town of Baraboo Tourist Rooming House Permit applications from owner Vladimir Skurla forward to the town board for approval if all county and town requirements are met, for the parcel located at S5775 Coleman Road in Baraboo, WI, on tax parcel 002-1307-10900; seconded by Jim Maziarka. This is an original SEP/TRH application for this property. **Motion carried unanimously.** Applicant indicated the addresses may be switched between agenda items #7 and #8. The chairperson will check with the town clerk to verify before the town board meeting.
8. Motion made by Al Stanek to send the Special Exception Permit and Town of Baraboo Tourist Rooming House Permit applications from owner Vladimir Skurla forward to the town board for approval if all county and town requirements are met, for the parcel located at S5761 Coleman Road in Baraboo, WI, on tax parcel 002-1307-10700; seconded by Jim Maziarka. This is a renewal of an existing SEP/TRH application. **Motion carried unanimously.** Applicant indicated the addresses may be switched between agenda items #7 and #8. The chairperson will check with the town clerk to verify before the town board meeting.

9. Motion made by Randy Puttkamer to send the Certified Survey Map application from owner Equity Cooperative Livestock Sales Association forward to the town board for approval for the parcel located adjacent to 401 Commerce Avenue, Baraboo, WI, on tax parcel 002-0061-00000; seconded by Al Stanek. This lot is being divided, with some lots being annexed to the City of Baraboo. **Motion carried unanimously.**

10. Motion made by Randy Puttkamer to send the Conditional Use Permit from applicant Braydon Ross of Baraboo RV Resort, LLC forward to the town board for approval, with the recommendations listed below, for the parcel located at E10545 Terrytown Road, Baraboo, WI, on tax parcel 002-0865-00000; seconded by Jim Maziarka.
 - a. Associated Appraisals be allowed on the premises to update their appraisal.
 - b. Detailed septic plans will be prepared, with inspection and final approval from Sauk County regarding capacity.
 - c. That any sewer or electrical work that was not completed by a licensed plumber or electrician be inspected by the Town of Baraboo Engineer.This application is to bring the former Baraboo Hills Campground back into compliance. **Motion carried unanimously.**

11. Communications, updates, and reports were given. A request to review the comprehensive plan was received, and will be forwarded to the town board.

12. Next meeting is scheduled for 6:15 PM on Monday, June 5, 2023.

13. Meeting adjourned at 8:20 PM.

No quorum of the town board was present at this meeting.

Minutes prepared by Steve Hess – Plan Commission Chairperson.

If anyone has a question about these minutes, please contact the town clerk, Morgan Keith Olson, via email at clerk@tn.baraboo.wi.gov, or call (608) 356-5170.