

MINUTES – TOWN OF BARABOO PLAN COMMISSION MEETING

Minutes of the Town of Baraboo Plan Commission held at 6:15 PM on Monday, February 6, 2023, at the Baraboo Town Hall, located at 101 Cedar Street, Baraboo, WI 53913.

1. Called the meeting to order at 6:15 PM and verified compliance with open meeting laws.
2. Introduced the plan commission members. Present were Steve Hess (chairperson), Pat Sprecher, Randy Puttkamer, and Al Stanek; also present was town clerk Morgan Olson. Commissioner Jim Maziarka was absent.
3. Motion made by Randy Puttkamer to adopt this meeting agenda; seconded by Al Stanek. **Motion carried unanimously.**
4. Motion made by Randy Puttkamer to adopt the minutes of the November 7, 2022 meeting; seconded by Pat Sprecher. **Motion carried unanimously.**
5. Malcolm Orme appeared under citizens' appearance for non-agenda topics. Mr. Orme was inquiring about a short-term rental for a two-bedroom property on Madison Street. Discussion mostly focused on the septic system on the property lines. The commission did not take action on this topic at the meeting.
6. Motion made by Randy Puttkamer to send the Conditional Use Permit and Tourist Rooming House Permit applications forward to the town board for approval for the house on the hereafter mentioned property from owners Tom and Theresa Johnson, DBA TJJ Holdings, LLC, at E12058 Steinke Road, Baraboo, on tax parcel 002-0333-00000; seconded by Pat Sprecher. A limit on occupancy will be placed based on a review of the septic system by Sauk County. **Motion carried unanimously.**
7. Motion made by Randy Puttkamer to send the Conditional Use Permit and Tourist Rooming House Permit applications forward to the town board for approval for the barn on the hereafter mentioned property from owners Tom and Theresa Johnson, DBA TJJ Holdings, LLC, adjacent to E12058 Steinke Road, Baraboo, on tax parcel 002-0333-10000; seconded by Al Stanek. A limit on occupancy will be placed based on a review of the septic system by Sauk County. **Motion carried unanimously.**
8. Communications, updates, and reports were given. Some discussions were held regarding annexation proceedings in the City of Baraboo.
9. Next meetings scheduled, as necessary, for 6:15 PM on: March 6, 2023 and April 3, 2023.
10. Meeting adjourned at 7:45 PM.

No quorum of the town board was present at this meeting.

Minutes prepared by Steve Hess – Plan Commission Chairperson.

If anyone has a question about these minutes, please contact the town clerk, Morgan Keith Olson, via email at clerk@tn.baraboo.wi.gov, or call (608) 356-5170.