

**Minutes of Regular Town Board Meeting  
April 11, 2022  
Town of Baraboo**

1. Meeting was called to order by the town chairperson, Bill Klemm, at 7:02 PM. Roll call was taken; present were town chairperson Bill Klemm; supervisors Randy Puttkamer, Steve Hess, Paul Hasheider, and Mike Terry; and clerk Morgan Olson.
2. Clerk Morgan Olson verified compliance with the Wisconsin Open Meetings laws.
3. Pledge of Allegiance was recited.
4. Motion was made by Randy Puttkamer to adopt the meeting agenda. Motion was seconded by Mike Terry. Unanimous vote. Motion carried.
5. Motion was made by Steve Hess to approve the minutes of the Regular Town Board Meeting held March 14, 2022. Motion was seconded by Paul Hasheider. Unanimous vote. Motion carried.
6. Public reminder was given regarding the Annual Town Meeting being held Tuesday, April 19, 2022 at 7:00 PM at the Baraboo Town Hall.
7. Citizen's appearance; no citizens delivered a presentation.
8. Motion was made by Steve Hess to approve a Certified Survey Map from owner H. Allan Davis and applicant Kerry Zimmerman of MSA Professional Services on tax parcels 002-0346-00000 and 002-0346-01000, located at E11713 Gall Road. Motion was seconded by Randy Puttkamer. Unanimous vote. Motion carried.
9. Motion was made by Steve Hess to approve a Tourist Rooming House Permit application from owner Greg Pekel and applicant Kyle Freeman of Patriot Builders on tax parcel 002-0662-00000, located at S3925 County Road BD. Motion was seconded by Randy Puttkamer. Unanimous vote. Motion carried.
10. Motions were made to accept the bids for the 2022 Town of Baraboo Road Improvement Projects as follows:
  - (1) Project #1 – Farview Road (pulverize existing asphalt & 2” paver, from County Road W north to Hoot Owl Valley Road): Motion was made by Steve Hess to award the contract to Scott Construction for \$55,550.00. Motion was seconded by Mike Terry. Unanimous vote. Motion carried.
  - (2) Project #2 – Lehman Road (hot oil seal coat, from County Road W south to the change in the mix): Motion was made by Steve Hess to award the contract to Scott Construction for \$14,825.00 for the 3/8” dark washed granite option. Motion was seconded by Mike Terry. Unanimous vote. Motion carried.
  - (3) Project #3 – South Gasser Road (hot oil seal coat & 1¼” paver patching, from Lehman Road east to State Road 136, not including the US Highway 12 overpass bridge deck): Motion was made by Steve Hess to award the contract to Scott Construction for \$39,600.60. Motion was seconded by Mike Terry. Unanimous vote. Motion carried.
  - (4) Project #4A – Old Lake Road (crack fill, from County Road DL north to Gall Road): Motion was made by Steve Hess to award the contract to Scott Construction for \$4,840.00. Motion was seconded by Paul Hasheider. Unanimous vote. Motion carried.
  - (5) Project #4B – Old Lake Road (1¼” overlay, from Gall Road north to the change in the mix): Motion was made by Steve Hess to award the contract to D.L. Gasser Construction for \$23,894.64. Motion was seconded by Randy Puttkamer. Unanimous vote. Motion carried.
  - (6) Project #5 – Granite Lane (crack fill, from Old Lake Road south to Old Lake Road): Motion was made by Steve Hess to award the contract to Scott Construction for \$3,986.40. Motion was seconded by Mike Terry. Unanimous vote. Motion carried.
  - (7) Project #6 – Cottage Grove Road (hot oil double seal coat, from South Lake Road north to the end of the road): Motion was made by Randy Puttkamer to award the contract to Scott Construction for \$7,900.00. Motion was seconded by Paul Hasheider. Unanimous vote. Motion carried.

11. Motion was made by Steve Hess to accept the bids and award the contract for the 2022 Town of Baraboo Ditching Projects to JRB Enterprises. Motion was seconded by Paul Hasheider. Unanimous vote. Motion carried.
12. Discussion was held regarding potential replacement of the Town's 2011 Ford F-350 truck. No new information to report.
13. Discussion was held regarding the current status of the Local Road Improvement Program (LRIP) grant application from the WI Dept. of Transportation for the 2022 South Shore Road Ditching & Road Reconstruction Projects. The Town of Baraboo was awarded \$625,710.40 for said projects from LRIP on April 3, 2022. After discussion, the town board decided to ask town engineer Brad Boettcher to draft road specifications for the purpose of soliciting sealed bids.
14. Motion was made by Steve Hess to create a policy that town commissions and committees are only required to post notices and agendas on the front door of the town hall and on the town website, in accordance with Sec. 985.02(2) of the Wis. Stats., and are not required to use the town's posting boxes. Motion was not seconded. MOTION FAILED.
15. Motion was made by Randy Puttkamer to approve amending the Annual Campground License Fee on the fee schedule to a \$50 base fee plus \$2 per serviced site or cabin. Motion was seconded by Steve Hess. Unanimous vote. Motion carried.
16. Discussion was held regarding establishment of a kayak / canoe launch fee for Giese Park. After discussion, the town board decided to move the issue to the Town of Baraboo Park Commission for further deliberation.
17. Motion was made by Steve Hess to approve the clerk registering for and attending the WMCA Northern Training 2022 classes on Thursday, May 12 – Friday, May 13, 2022 in Rothschild, WI. Motion was seconded by Randy Puttkamer. Unanimous vote. Motion carried.
18. Motion was made by Steve Hess to approve scheduling the 2022 Open Book for Wednesday, April 20, 2022 from 11:00 AM – 2:00 PM. Motion was seconded by Randy Puttkamer. Unanimous vote. Motion carried.
19. Motion was made by Steve Hess to approve scheduling the 2022 Board of Review for Wednesday, May 11, 2022 from 5:00 PM – 7:00 PM. Motion was seconded by Randy Puttkamer. Unanimous vote. Motion carried.
20. Discussion was held regarding the possible future merger of the Baraboo Fire Department and the Baraboo District Ambulance Service. No new information to report.
21. Discussion was held regarding contractors for trash and recycling services at the town recycling center. No new information to report.
22. Discussion was held regarding allocation of funds granted to the Township from the American Rescue Plan Act of 2021 (ARPA). No new information to report.
23. Discussion was held regarding methods to offset costs of emergency medical calls to state park areas. No new information to report.
24. Discussion was held regarding appointment of a new Sanitary District member following the resignation of member Dennis Biddick on September 30, 2021. No new information to report.
25. Correspondence, communications, and committee reports were given.
26. Motion was made by Steve Hess to approve the Treasurer's Report for the month of March in the amount of \$564,366.20. Motion was seconded by Paul Hasheider. Unanimous vote. Motion carried.
27. Motion was made by Paul Hasheider to approve the vouchers and checks as presented. Motion was seconded by Randy Puttkamer. Unanimous vote. Motion carried.
28. Motion was made by Paul Hasheider to adjourn at 10:13 PM. Motion was seconded by Randy Puttkamer. Unanimous vote. Motion carried.

**Morgan K. Olson, Clerk**