

MINUTES – TOWN OF BARABOO PLAN COMMISSION MEETING

Minutes of the Town of Baraboo Plan Commission meeting, held at 6:15 PM on Monday, February 7, 2022 at the Baraboo Town Hall, located at 101 Cedar Street, Baraboo, WI 53913.

1. Called the meeting to order at 6:15 PM and verified compliance with Open Meeting Laws.
2. Introduced the Plan Commission Members. Present were Steve Hess (Chairperson), Pat Sprecher, Randy Puttkamer, and Town Clerk Morgan Olson. Plan commissioners Al Stanek and Jim Maziarka were not present.
3. Adopted the agenda for this meeting. Motion made by Randy Puttkamer, seconded by Pat Sprecher. **Motion passed unanimously.**
4. Adopted the minutes of the January 3, 2022 meeting. Motion made by Randy Puttkamer, seconded by Pat Sprecher. **Motion passed unanimously.**
5. Citizens Appearance on Non-Agenda Topics. The Commission will not take action on any of these topics at this meeting. **No citizens appeared or spoke.**
6. Discussion and possible action on Steve Higgins' proposal to add a cabin and garage to tax parcel 002-0384-00000 to rent out. Property address is E11740 County Road DL, Baraboo, WI (Nordic Pines Campground). **Discussion was held about the driveway, septic system, onsite camping, and fees. Motion made by Randy Puttkamer to move forward to the Town Board for approval with contingencies, seconded by Pat Sprecher. The contingencies are as follows:**
 1. All fees paid per the Town Fee Schedule (incl. demolition and CUP application fees) prior to project commencement.
 2. Driveway must meet Baraboo Fire Department and township regulations (20 ft wide x 16 ft high clear space, turnarounds provided, etc.).
 3. Any camping must be included on the CUP application, or it cannot be allowed. Number of sites, type of camping allowed, etc., to be included in the application.
 4. Connection to the Sanitary Sewer District. Connection to the existing septic is not recommended.**Motion passed unanimously.**
7. Discussion and possible action on Donald Fulkerson (Scott Littell /Parallel Communications) Conditional Use Permit for a 255-foot guyed communication tower on tax parcel 02-0445-0000. **No discussion, the paperwork is not completed at the county level, nor did the petitioner appear.**
8. Discussion and possible action on a Rezone application (Commercial to Agriculture) and Town of Baraboo Tourist Rooming House Permit for William Brown, located at S3925 Highway BD, Baraboo, WI on tax parcel 002-0662-00000. **No action, the paperwork is not completed at the county level, nor did the petitioner appear. Some discussion held about changing zoning in districts to zoning not indicated in the land use plan, resizing of the parcel to**

make it more than one acre, and if the Township issues rooming house permits before septic upgrades and/or sale to the final owner.

9. Communications. **Communication from the county indicates that the form we are currently using for feedback is meant to be a scheduling form only. We are to put meeting dates on the form, and then the county will send us a prepared packet to review.**

10. Set dates for the next meetings. Next meetings will be **Monday March 7, 2022 at 6:15 PM** and **Monday April 4, 2022 at 6:15 PM.**

11. Motion made by Pat Sprecher to adjourn, seconded by Randy Puttkamer. **Motion passed unanimously. Meeting adjourned 8:15 PM.**

Minutes prepared by Steve Hess – Plan Commission Chairperson.

If anyone has a question about the minutes, please contact the Town of Baraboo Clerk, Mr. Morgan K. Olson, via email at townshipbaraboo@centurytel.net, or call (608) 356-5170.