

**Minutes of Regular Town Board Meeting
September 14, 2020
Town of Baraboo**

1. Meeting was called to order by the Town Chairperson, Bill Klemm, at 7:00 PM. Roll call was taken; present were Town Chairperson Bill Klemm; Clerk Morgan Olson; and Supervisors Randy Puttkamer, Steve Hess, Paul Hasheider, and Mike Terry.
2. Clerk Morgan Olson verified compliance with the Wisconsin Open Meetings laws.
3. Pledge of Allegiance was recited.
4. Motion was made by Steve Hess to adopt the meeting agenda. Motion was seconded by Randy Puttkamer. Unanimous vote. Motion carried.
5. Motion was made by Steve Hess to approve the minutes of the Regular Town Board Meeting held August 10, 2020. Motion was seconded by Randy Puttkamer. Unanimous vote. Motion carried.
6. Motion was made by Steve Hess to approve the amended minutes of the Regular Town Board Meeting held June 8, 2020. Motion was seconded by Randy Puttkamer. Unanimous vote. Motion carried.
7. Citizen's appearance; no citizens delivered a presentation.
8. Motion was made by Steve Hess to adopt Ordinance 2020-4 to amend Ch. 17 of the Town Code of Ordinances, adding a section to reinstate the Town Park Commission. Motion was seconded by Randy Puttkamer. Unanimous vote. Motion carried.
9. Motion was made by Steve Hess to adopt Ordinance 2020-5 to create Ch. 18 of the Town Code of Ordinances, reinstating the Town Plan Commission. Motion was seconded by Randy Puttkamer. Unanimous vote. Motion carried.
10. Motion was made by Steve Hess to schedule the Town Board's Annual Budget Preparation Meeting for Tuesday, October 20 at 6:00 PM. Motion was seconded by Paul Hasheider. Unanimous vote. Motion carried.
11. Motion was made by Steve Hess to adopt Resolution 20-08 to remain enrolled in the Local Government Investment Pool. Motion was seconded by Randy Puttkamer. Unanimous vote. Motion carried.
12. Motion was made by Steve Hess to adopt Resolution 20-09 to clarify per diem conditions for Town officials. Motion was seconded by Mike Terry. Unanimous vote. Motion carried.
13. Discussion was held regarding possible expansion of the Park Commission's role in future projects within the Town, such as the Great Sauk Trail.
14. Motion was made by Steve Hess to authorize the Treasurer to register for and attend a Zoom workshop on records management from the WI Historical Society. Motion was seconded by Paul Hasheider. Unanimous vote. Motion carried.
15. Discussion was held regarding ideas to gain additional office space for Town officials, gain additional storage space for documents, and improve customer-official interactions in regards to safety and social distancing. After discussion, the Board decided to ask for an estimated cost for the services of an interior designer.
16. Discussion was held regarding Forrest Drive. No new information to report.
17. Committee reports were given.
18. Correspondence/Communication was given.
19. Motion was made by Steve Hess to approve the Treasurer's Report for August, with an ending balance of \$257,915.96. Motion was seconded by Randy Puttkamer. Unanimous vote. Motion carried.
20. Motion was made by Paul Hasheider to approve the vouchers and checks as presented. Motion was seconded by Randy Puttkamer. Unanimous vote. Motion carried.
21. Motion was made by Paul Hasheider to adjourn at 9:22 PM. Motion was seconded by Steve Hess. Unanimous vote. Motion carried.

Morgan K. Olson, Clerk