

**Minutes of Regular Town Board Meeting  
August 10, 2020  
Town of Baraboo**

1. Meeting was called to order by the Town Chairperson, Bill Klemm, at 7:03 PM. Roll call was taken; present were Town Chairperson Bill Klemm; Clerk Morgan Olson; and Supervisors Randy Puttkamer, Steve Hess, and Paul Hasheider. Supervisor Mike Terry attended virtually, and indicated that he would abstain from the majority of issues due to microphone difficulties preventing him from hearing most of the rest of the Board's comments during discussions.
2. Clerk Morgan Olson verified compliance with the Wisconsin Open Meetings laws.
3. Pledge of Allegiance was recited.
4. Motion was made by Randy Puttkamer to adopt the meeting agenda. Motion was seconded by Paul Hasheider. Unanimous vote, with Mike Terry abstaining. Motion carried.
5. Motion was made by Steve Hess to approve the minutes of the Regular Town Board Meeting held July 13, 2020. Motion was seconded by Randy Puttkamer. Unanimous vote, with Mike Terry abstaining. Motion carried.
6. Citizen's appearance; no citizens delivered a presentation.
7. Discussion was held regarding the creation of an ordinance concerning a mandate on personal protective equipment during public health emergencies and pandemics. After discussion, the Board decided to take no action.
8. Motion was made by Randy Puttkamer to adopt Ordinance 2020-2 to amend Ch. 3 of the Town Code of Ordinances, adding sections to prohibit parking along certain Town Roads, and to allow the WI DNR to restrict vehicle access to Town Roads within Devil's Lake State Park. Motion was seconded by Steve Hess. Unanimous vote, with Mike Terry abstaining. Motion carried.
9. Discussion was held regarding adoption of Ordinance 2020-3 to amend Ch. 2 of the Town Code of Ordinances, changing the Clerk and Treasurer positions from elected officials to appointed positions. After discussion, motion was made by Randy Puttkamer to not adopt Ordinance 2020-3, in order to keep the Clerk and Treasurer as elected officials. Motion was seconded by Bill Klemm. Chairperson Bill Klemm, Randy Puttkamer, and Paul Hasheider voted in favor; Steve Hess voted in opposition, with Mike Terry abstaining. Motion carried.
10. Motion was made by Steve Hess to approve the following application for a Retail Alcohol Beverage License. Motion was seconded by Randy Puttkamer. Unanimous vote, with Mike Terry abstaining. Motion carried.

**"CLASS B" INTOXICATING LIQUOR & FERMENTED MALT BEVERAGE**

NAME OF APPLICANT: Michelle Koehler, Agent for Rock'n Beer, LLC

ADDRESS OF APPLICANT: E11364 State Highway 136, Baraboo, WI 53913

LOCATION OF PREMISES: E11614 Tranquility Lane, Baraboo, WI 53913

TRADE NAME: Tumbled Rock Brewery & Kitchen

11. Motion was made by Randy Puttkamer to approve the contract for emergency repairs to Ski Hi Road by Scott Construction in the amount of \$25,701.00. Motion was seconded by Steve Hess. Unanimous vote, with Mike Terry abstaining. Motion carried.
12. Motion was made by Steve Hess to approve the contract for emergency repairs, caused by a tractor fire, to Terrytown Road by Scott Construction. Motion was then amended by Steve Hess to include the stipulation that the cost of the repairs was to be covered by the insurance provider of the tractor owner. Motion was seconded by Randy Puttkamer. Unanimous vote, with Mike Terry abstaining. Motion carried.
13. Motion was made by Randy Puttkamer to reimburse the City of Baraboo for the remainder of the Moore Street Bridge Project expenditures in the amount of \$9,275.41. Motion was seconded by Steve Hess. Unanimous vote, with Mike Terry abstaining. Motion carried.
14. Motion was made by Randy Puttkamer to adopt Resolution 20-07 to amend the 2020 Town of Baraboo Budget, and to transfer funds from the Town's Unreserved Funds to the General Checking Account. Motion was seconded by Steve Hess. Unanimous vote, with Mike Terry abstaining. Motion carried.

15. Motion was made by Randy Puttkamer to approve the Certified Survey Map completed by Ramaker & Associates for tax parcels 002-0323-00000 and 018-0209-10000, located off of Steinke Road. Motion was seconded by Steve Hess. Unanimous vote, with Mike Terry abstaining. Motion carried.
16. Discussion was held regarding ideas to gain additional office space for Town officials, gain additional storage space for documents, and improve customer-official interactions in regards to safety and social distancing. After discussion, the Board decided to take no further action this month.
17. Discussion was held regarding clogged culverts along Lovers Lane. After discussion, the Board decided to compose a letter to the property owner(s), asking them to clear the culverts, and to offer assistance if the owner is unable to clear the culvert on their own.
18. Discussion was held regarding a review of the legal documents for the creation and maintenance of the Plan Commission and the Park Commission. After review, it was discovered that part of Ch. 17 of the Town Code of Ordinances had been accidentally omitted during the recent rework of the ordinances. After discussion, the Board decided to amend the ordinances to include the omitted sections at the next regular Town Board meeting.
19. Discussion was held regarding the circumstances under which Town officials may request a per diem. After discussion, the Board decided to commission the Clerk to research state statutes on the matter, and clarify for the Board.
20. Discussion was held regarding Forrest Drive. No new information to report.
21. Committee reports were given.
22. Correspondence/Communication was given.
23. Motion was made by Steve Hess to approve the Treasurer's Report for July, with an ending balance of \$136,790.93. Motion was seconded by Paul Hasheider. Chairperson Bill Klemm, Randy Puttkamer, Steve Hess, and Paul Hasheider voted in favor; Mike Terry voted in opposition. Motion carried.
24. Motion was made by Paul Hasheider to approve the vouchers and checks as presented. Motion was seconded by Steve Hess. Unanimous vote, with Mike Terry abstaining. Motion carried.
25. Motion was made by Paul Hasheider to adjourn at 9:51 PM. Motion was seconded by Steve Hess. Unanimous vote, with Mike Terry abstaining. Motion carried.

**Morgan K. Olson, Clerk**