

CHAPTER 17: APPOINTMENTS

SECTION 17.01 PURPOSE

The purpose of this Chapter is to provide the means to establish appointments for certain positions in the Town.

SECTION 17.02 APPOINTMENTS

A. TOWN SUPERINTENDENT OF HIGHWAYS.

1. Appointment and Termination. The Town Board or the Town Chair of the Town of Baraboo may, pursuant to current Wis. Stats., appoint one (1) Town of Baraboo Board Supervisor as Town of Baraboo Superintendent of Highways. The term of office shall be one (1) year from the date of appointment.

2. Compensation. The Town Board of the Town of Baraboo shall fix the compensation for the person appointed to the Town of Baraboo Superintendent of Highways as required by Wis. Stat. § 82.03(1)(c).

3. Duties. The Town of Baraboo Superintendent of Highways shall have duties and powers of making emergency road maintenance decisions and carrying out appropriate repairs when public safety and/or damage to Town of Baraboo highways are imminent. The Superintendent shall also provide counsel to the Baraboo Town Chairperson for handling routine highway maintenance.

B. TOWN SANITARY DISTRICT COMMISSION.

1. Appointment/Termination. The Town Board of the Town of Baraboo, pursuant to § 60.74, Wis. Stats., or current statutes, may appoint for the No. 1 Town Sanitary District three (3) Commissioners. The term of office shall be for a six (6) year term except those first appointed in a newly established Town Sanitary District, wherein one (1) shall be appointed for a first term of two (2) years, one for a first term of four (4) years and one for a term of six (6) years. Non-residents of the Town of Baraboo may be appointed to the Commission, pursuant to § 60.75(3), Wis. Stats., if the appointee own property within the No. 1 Town of Baraboo Sanitary District.

a. When the Town Sanitary District Commission of the Town of Baraboo is to be composed of Town of Baraboo residents, effort should be made to appoint land-owning residents living within the Town Sanitary District whenever possible.

b. Bond will not be required to hold this office.

2. Compensation. The Town Board of the Town of Baraboo may compensate or provide allowances for reasonable expenses for the people appointed to the Town of Baraboo Sanitary District Commission.

3. Duties. The Town of Baraboo Sanitary Commission shall have the duties and powers established in §§ 60.77 and 60.78, Wis. Stats., or current statutes, plus any additional powers and duties established by the Town Board of the Town of Baraboo.

C. TOWN BUILDING PERMIT ISSUER.

The Town Board shall authorize an Engineering firm with Certified Personnel to issue building permits. The purpose of the permit issuer is to obtain the information required for proper assessment of the new property.

1. Appointment. The Town Board or the Town Chair of the Town of Baraboo may appoint an Engineering Firm to the position of Building Permit Issuer. The Town is also authorized by this Chapter to employ a State Credentialed Building Inspector to inspect any new construction for conformance to state approved standards who will then also issue building permits.

2. Compensation Town Board of the Town of Baraboo may compensate or provide allowances for reasonable expenses for the person or firm appointed to issue building permits.

3. Duties Town of Baraboo permit issuer will obtain all appropriate information required for assessment of this property. A permit will not be issued in the case of a dwelling until the permit issuer has received notification that the Planning & Zoning Department has issued a septic permit. A chronological file of all permits will be kept in the office of the Clerk as public record. A copy of the permit shall be provided to the President of the Sanitary District Commission if a permit is issued for any property within the Sanitary District. Another copy of any permit from the Sanitary District will be also sent to the City of Baraboo who has an agreement with the Sanitary District Commission to furnish the sanitary service for all connections within this District.

D. TOWN ATTORNEY.

1. Retention. The Town Board of the Town of Baraboo may designate, retain or employ one (1) or more attorneys, on a temporary or continuing basis, for legal matters or to represent the Town of Baraboo in legal proceedings.

a. The person selected for the Town of Baraboo Attorney does not have to be a resident of the Town of Baraboo.

2. Compensation. The Town Board of the Town of Baraboo shall negotiate and establish the compensation, in a contract, for the designation, retention, or employment of an attorney based on a regular salary, per diem rate, retainer, hourly rate, or other methods agreed to by the attorney and the Town Board of the Town of Baraboo.

3. Duties. The attorney has the duties and powers established pursuant to the retention contract between the Town Board of the Town of Baraboo and the attorney.

E. RECYCLE CENTER ATTENDANTS.

1. Appointment/Termination. The Town Board or the Town Chair of the Town of Baraboo may, pursuant to Ch. 12, appoint one (1) or more attendants to the Town of Baraboo Recycle Center. The Town Board of the Town of Baraboo may, by majority vote, dismiss any attendant from the Recycle Center, without cause.
2. Compensation. The Town Board of the Town of Baraboo may set compensation for the attendants at any regular Town of Baraboo Town Board meeting.
3. Duties. The Town of Baraboo Recycle Center Attendants shall have the duties and powers established in Ch. 12.